भारतीय कपास निगम लिलमटेड

THE COTTON CORPORATION OF INDIA LIMITED

(भारतसरकारकाएकउपक्रम) (A Government of India Undertaking)

CIN: U51490MH1970GOI014733

शाखाकार्ालर: भवननारार्णननलर्मननवास, होटलज्र्ोनतमहलके पास,कँनवेन्टरोड,रार्गडा765001 –

BRANCH OFFICE: BHAVAN NARAYAN NILYAM NIVAS, NEAR JYOTI MAHAL HOTEL, CONVENT ROAD,RAYAGADA-765001, ODISHA.

दरभाषसंख्ार्Tel No: 06856-224616, फै क्ससंख्ार्Fax No: 06856-2246013,

वेबसाइटWebsite: www.cotcorp.org.in , ईमेलE-mail – rayagada@cotcorp.com, वस्त्रमंरालर्(भारतसरकार)

Ministry of Textiles (Govt. of India), Web site : www.ministryoftextiles.gov.in

Ref.No.CCI/RGD/ACCTS/TENDER/9/18-19/3 **DATE: 02.05.2019**

SHORT TERM TENDER NOTICE

The Corporation invites sealed Tender for Insurance Business (**MARINE INSURANCE POLICY**) for the Crop Season 2018-19 of Branch Office Rayagada. Interested parties may collect tender forms from the office addressed as above on any working day up to **07.05.2019 by on or before 15.30 hrs**. Tender is to be submitted in prescribed form in a sealed cover addressed to Assistant General Manager subscribing the cover **"TENDER FOR SPECIAL TRANSIT / MARINE INSURANCE POLICY"** and shall drop the same in the Tender box kept in the office by on or before **15.30 hrs of 07.05.19** which will be opened on the same day at **16.00 hrs** in presence of the participants. Tender in respect of above have been floated also in our Website: www.cotcorp.org.in and in Government Tender Portal: www.eprocure.gov.in. The Corporation reserves its right to accept or reject any or all the tenders. The tender may seek reasons for rejection from BO Rayagada.

सहायक महाप्रबंधक

ASSISTANT GENERAL MANAGER

भा.क.नि.

CCI

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दरभाषसंख्र्ाूTel No: 06856-224616, फै क्ससंख्र्ाFax No: 06856-2246013,

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Ministry of Textiles (Govt. of India), Web site : www.ministryoftextiles.gov.in

SHORT TERM TENDER NOTICE

FOR MARINE INLAND TRANSIT OPEN DECLARATION POLICY (For Coverage of stock during its movement from anywhere in ODISHA to anywhere in INDIA)

The Cotton Corporation of India Ltd. is a fully Owned Government of India Undertaking and is carrying out procurement of kapas (seed Cotton) and converting it into lint/FP bales through processing Kapas (seed cotton) in ginning and pressing factory engaged on job basis and is also purchasing the F.P. Cotton Bales from Traders.

Under the Jurisdiction of **RAYAGADA** Branch, addressed at **BHAVAN NARAYAN NILYAM, NEAR JYOTHI MAHAL HOTEL, CONVENT ROAD, RAYAGADA-765001, ODISHA** purchase operations are carried out at various Centres in the state. List of Centres is given as ***Annexure-I.*** At these Centres, raw cotton is purchased and kept in Ginning and Pressing Factories engaged by the branch for processing. The stock in the factory comprises kapas, lint, seed, FP Bales, Tarpaulins, Gunny Bags etc. Bales/Seeds obtained are stored at these locations. After processing bales are moved to the Godown hired by CCI from SWC/CWC/APMC/Co-Operative Society/Private Party's Godowns. Further, the Corporation also purchases readymade bales from the Mills which are also stored in

the godowns. During procurement the Kapas, Lint, F.P. Bales, Tarpaulines, Grey Cloth Bales and other Misc. stock is transported from one place in **ODISHA** to other place in the **INDIA**.

It is also proposed that the Kapas purchased at Kapas purchase Centres may be transported to and stored in godowns hired by CCI from CWC/SWC/APMC/Co-Operative Societies/ Private Parties and it may be sold without processing.

For coverage of Transit Risk of stock during its movement from anywhere in ODISHA to anywhere in INDIA , we intend to undertake Marine Inland Transit Open Declaration Policy and therefore, we invite Sealed Tenders in two bid-system from all the Insurance Companies those are IRDA approved Insurance Companies. Insurance company should submit their tender directly to the Corporation. **Tenders through brokers shall not be accepted**.

The detailed tender document is available at the above address or can be downloaded from the Corporations' website www.cotcorp.org.in or Govt. Tender Portal www.eprocure.gov.in. The Insurance Companies may submit sealed tenders in the prescribed format. Sealed tenders super scribing "TENDER FOR MARINE INLAND TRANSIT OPEN DECLARATION POLICY" addressed to Assistant General Manager at the above-mentioned address should reach latest **by 07.05.2019 on or before 15.30 hours**.The tenders received within the time limit will be opened **on 07.05.2019 at 16.00 hours** in the presence of tenderers who remain present. Insurance Company should submit their tender directly to the corporation. Financial Bid-2 shall be opened in respect of those tenderer who technically qualify.

Assistant. Gen. Manager

Place :

Date :

MARINE INLAND TRANSIT OPEN DECLARATION POLICY
TECHNICAL BID : 1

(SPECIFICATIONS)

1) Name and address of the Insurance

Company (tenderers)

i) Contact person :
ii) Address of office. :
(with Phone Nos, Fax Nos & Email ID)

2) Whether the Insurance Company has office at

Rayagada Branch. : Yes/No

a) If yes, please furnish the following details :

i) Contact person :
ii) Address of office. :
(with Phone Nos, Fax Nos & Email ID)

b) If no, please furnish the following details (local service person details)

i) Contact person :
ii) Address of office. :
(with Phone Nos, Fax Nos & Email ID)

3) Whether Insurance Company is having :

	Regional Office or Divisional Office in this state	Yes/No
	or city.	
	If yes, please furnish the following details :	:
	i) Contact person	
	ii) Address of the Office.	
	(with Phone Nos, Fax Nos & Email ID)	
4) Whether Insurance Company is dealing with the		:
	Govt. Agencies/Companies/Firms who are	
	dealing business of processing kapas and its	Yes/No
	processing and trading of cotton.	
	If yes, please furnish the details of such	
	Companies	:
5) Whether the Insurance Co. is having its offices		
at our procurement Centre, if yes, give name of		
Centres.		
6) Years of Experience in the field of Insurance		
Business):		
7) Financial Limit of settlement of claim under your		
a)	Regional Office	
b)	Divisional Office	
c)	Branch Office	

Signature of the Tenderer : _____

Name of the Tenderer : _____

Address & Seal : _____

Place :

Date :

LIST OF PROCUREMENT CENTRES

SR. NO.	CENTRE	LOCATION OF GODOWN	STATE
01.	RAYAGADA	RAYAGADA	ODISHA
02.	GUNUPUR	--- DO ---	ODISHA
03.	PARLAKHIMUNDI	--- DO ---	ODISHA
04.	KARLAPADA	KALAHANDI	ODISHA
05.	KESINGA	--- DO ---	ODISHA
06.	JOGIMUNDA	BOLANGIR	ODISHA
07.	KANTABANJI	--- DO ---	ODISHA
08.	BOLANGIR	--- DO ---	ODISHA
09.	BANDUGAON	RAYAGADA	ODISHA

NOTE: DURING THE SEASON 2018-19, THE NO. OF OPERATING CENTRES MAY INCREASE OR DECREASE AND ACCORDINGLY THE SAME WILL BE INFORMED TO THE INSURANCE COMPANY TO WHOM INSURANCE WORK WILL BE AWARDED

OTHER TERMS

i) Tenderer should submit the tender as under :

Envelope A : Envelope A marked as Technical Bid-1 on the envelope, should contain Technical Bid-1 (Specification).

Envelope B : Envelope B marked as Financial Bid-2 on the envelope, should contain Financial Bid-2 (Price Quotation).

Envelope C : Envelope C should contain Envelope A and Envelope B duly superscribing " Tender for Marine Inland Transit Open Declaration Policy" **and shall drop the same in the tender box kept in the office addressed to Branch Manager,The Cotton Corporation of India Ltd., Bhavnarayan Nilyam, Near Jyoti Mahal Hotel, Convent Road, Rayagada: 765001,Rayagada:within the time schedule**

Note : Each envelope should contain the name and address of the tenderer.

ii) Financial Bid-2 for price quotations shall be opened in respect of those tenderer who qualify Technical Bid-1 for specifications and other requirements.

iii) Eligibility Criteria for qualifying Technical Bid-1:

Insurance Company must have office in the town/city where our Branch Office is located. In case, the tender is submitted by the insurance co. having outside the local area of the branch, in such case Insurance Company submitting the tender should enclose the authority/ acceptance letter of the local office of the Insurance company confirming that the local branch accept the terms of tender submitted by their ……branch and will provide the services to the Corporation.

iv) Corporation reserves its right not to accept the tender of an Insurance Co. if its performance during past is not found satisfactory.

v) The tender should be signed by the authorized person of the Insurance Company.

vi) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

vii) Insurance Companies should have an experience of minimum 5 years in the field of Insurance.

viii) I/We hereby declare that I/We have downloaded the tender documents from The Cotton Corporation of India Ltd. website www.cotcorp.org.in/www.eprocure.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither any addition nor any deletion nor any alteration to the content of the tender documents

ix) I/We declare that the information /tender form downloaded is original and in the event of this being different from the original tender documents, my tender documents may be rejected by the Corporation including forfeiture of earnest money.

x) I/We declare that we are not have been blacklisted by any Central Government Department/State Government Department/Central or State PSU during the course of Insurance business in India.

xi) Date of opening of Technical Bid-1, **07.05.2019 at 16.30 hours**. The financial bid of the Tenderers who qualify for the Technical Bid will be opened on **07.05.2019 at 17:00 hours.**

xii) Last date of submission of Tender is **07.05.2019 by 15.30 hours**.

xiii) The premium rates quoted by the Insurance Co. on the policies under taken by Branch /Centres under this Branch will be valid for one year**. However, the period can be extended further on same terms and conditions.**

xiv) Insurance Company should submit their tender directly to the Corporation. **The tenders submitted through brokers shall not be considered.**

xv) In case, Insurance Company has any query about the tender/bid condition and/or tender/bid process- may seek clarification from the Branch Office Rayagada. Further in case, if any tender/bid is rejected - may seek the reasons for rejection from Branch Office Rayagada.

Signature of the Tenderer :

Name of the Tenderer :
Address & Seal :

Place :

Date :

MARINE INLAND TRANSIT OPEN DECLARATION POLICY

FINANCIAL BID : 2

(PREMIUM SPECIFICATIONS)

(I) For MARINE INLAND TRANSIT OPEN DECLARATION POLICY:

***SUM INSURED OF RS. 100000 /- (ANYWHERE IN ODISHA TO ANYWHERE IN INDIA)**

Rate	Amount (Rs.)
i) Basic Rate	
ii) Less – Special Discount	
iii) (i) – (ii)	
iv) Rate for SRCC plus Terrorism	
v) (iii) + (iv)	
vi) Special discount in lieu of commission admissible to PSU's	
vii) (v) – (vi)	
viii) Plus GST	
ix) Grand Total (vii) +(viii)	

The Excess clause in case of Marine Inland Transit Open Declaration Policy would be…….of the Consignment value subject to minimum of Rs……..

***It may be noted that the rates have been called for coverage of transit insurance of stock for sum insured of Rs1,00,000/-However, the actual coverage will depend upon the volume of purchases of Kapas/ ready Cotton Bales by the Branch Office.**

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Place :

Date :

GENERAL TERMS & CONDITIONS IN RESPECT OF MARINE INLAND TRANSIT OPEN DECLARATION POLICY FROM ANYWHERE IN ODISHA TO ANYWHERE IN INDIA:

1. **NATURE OF RISK TO BE COVERED:**
   All risks plus Theft, Pilferage, Non-delivery (TPND), SRCC, Terrorism.

2. **MODE OF OPERATIONS:**
   From anywhere in ODISHA to anywhere in India.

3. **BASIS OF SUM INSURED:**
   Contracted value of bales transported plus 10% to cover incidental expenses (like GST, Transportation, Loading and Unloading Charges and other actual expenses).

4. **INTERVALS FOR DECLARATIONS:**
   Declaration for aggregate value would be furnished on monthly basis by way of a letter for the period ending every month.

5. **LIMIT PER SENDING NOT TO EXCEED:**
   By Motor Trucks in closed vehicles **Rs. 40.00 lakhs**
   Limit per location by Motor Trucks not to exceed Rs. Two crores only.

6. **ACCOUNTING OF PREMIUM:**
   The premium paid in advance under the policy is subject to adjustment, on expiry of period of insurance, on the basis of actual amounts declared on quarterly basis during the policy period.

7. **SURVEY & CLAIM SETTLEMENTS:**
   In the event of occurrence of an Accident, the Branch office of CCI would intimate to the Insurance Company for appointment of surveyor for assessment of loss. Assessment to be completed by the Surveyor on priority basis within 24 hours of the incident and the surveyor has to submit his final survey report within one week. The payment of the claim should be released by the Insurance Co. within 30 days from the date of incident. In case payment is expected to be delayed beyond 30 days, Insurance Co. should make on the Account payment of 75% of claim amount. In cases of Non-delivery/Theft/Pilferage the CCI would intimate such instances immediately on detection to Insurers / Investigator / Tracer who would appoint to search the goods.

8. EXCESS CLAUSE:

Excess Clause Rate should be as per IRDA GUIDELINES and it should be quoted in the Financial Bid-2 of the tender. This has to be clearly specified by the tenderer in their offer letter / documents itself.

9. DISPOSAL OF SALVAGE:

Where loss assessed by the Surveyor is not acceptable to the buyer mill whose bales are damaged, the salvage would be disposed off expeditiously either by the local office of insurer or local office of CCI, with active support and assistance by local office of the insurer and surveyors. The salvage would be generally disposed off by following the procedure of calling limited quotations from the local parties by issuing letters of enquiry as per practice in vogue in CCI.

10. SETTLEMENT OF DISPUTES, IF ANY:

As per standard policy terms.

11. TENDER SUBMITTED BY THE INSURANCE COMPANY THROUGH THEIR OFFICE OUTSIDE THE LOCAL AREA OF THE BRANCH:

Insurance Company must have office in the town/city where our Branch Office is located. In case, the tender is submitted by the insurance co. having outside the local area of the branch, in such case Insurance Company submitting the tender should enclose the authority/ acceptance letter of the local office of the Insurance company confirming that the local branch accept the terms of tender submitted by their ……branch and will provide the services to the Corporation.

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Place :

Date :